

BID #2021F-6
SNOW PLOW AND SWEEPER PARTS AND LABOR
DETAILED SPECIFICATIONS

1. SCOPE OF WORK

Jefferson County is soliciting bids from qualified suppliers for replacement parts to repair and maintain its snow plowing and sweeping equipment.

The intent of this solicitation is to provide a source for the supply of replacement parts and components, utilizing, exclusively, Original Equipment Manufacturer (OEM) Parts for snow plow and sweeper equipment currently owned and in use by the County of Jefferson, or future snow plowing and sweeper equipment purchased by the County of Jefferson.

Bids will be accepted from Factory Authorized Dealers or repair facilities. A letter shall be supplied with each bid proposal sheet, confirming that the vendor is a Factory Authorized Dealer or repair facility.

2. DELIVERIES

The vendor shall deliver all stocked items within forty-eight (48) hours of order placement. The County reserves the right to terminate any contract and use an alternate or secondary source, should the vendor become unable to perform.

The vendor shall deliver all non-stocked items within seven (7) working days of order placement, unless previously authorized by a designated County Employee.

All deliveries shall be FOB County Highway Department.

In the event deliveries are not made as specified, the County shall have the right to purchase from alternate sources.

All deliveries shall be made during regular business hours, Monday thru Friday, between the hours of 7:30 AM and 3:00 PM, unless otherwise agreed to by the contractor and the County of Jefferson. Delivery location is as follows:

Jefferson County Highway
21993 County Route 281
Watertown, NY 13601

3. INVOICE AND PAYMENT

All deliveries shall be acknowledged by the signature of a company employee and Packing Slips shall accompany all deliveries. Invoices shall be submitted to the ordering department monthly.

4. PRICE LISTS

Bids will be evaluated on the basis of Dealers published price sheets. Bidder shall bid the percentage discount from one of the Published Dealers Price List and shall provide a copy of same with bid submission and clearly identify the column and product line to which the discount applies. Discounts must be stated as a single percentage.

Bidder must have his name and item number on price list.

Unless the bidder takes specific exception, any terms and conditions contained in the parts price list(s) submitted shall not take precedence over the terms and conditions specified herein.

Upon request, the Contractor shall provide a copy of the manufacturer's product catalog.

It is the preference of the County to have the ability to place orders on-line using a pre-established contract list of parts. To accomplish this, a vendor will be asked to provide an electronic catalog with pricing or provide a URL/Web address that reflects contract pricing, in order to verify the pricing submitted is in compliance with the bid. Online ordering is NOT a requirement of the contract.

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BID PAGE

| | % DISCOUNT FROM LIST FOR THE PERIOD OF 11/01/2021 – 10/31/2022 | % DISCOUNT FROM LIST FOR THE PERIOD OF 11/01/2022 – 10/31/2023 |
|---------------------------------|--|--|
| AIR FLOW PARTS | % | % |
| HENDERSON PARTS | % | % |
| HIGHLANDER/ HIGHLANDER JR PARTS | % | % |
| SWENSON SPREADER PARTS | % | % |
| SMITH SPREADER PARTS | % | % |
| TENCO USA PARTS | % | % |
| VIKING CIVES PARTS | % | % |
| WESTERN BRAND PARTS | % | % |
| SWEEPSTER BRAND PARTS | % | % |
| FISHER BRAND PARTS | % | % |
| | | |
| LABOR RATE | \$ _____/HR | \$ _____/HR |

DEVIATIONS, PLEASE SPECIFY: _____

A VALUE OR NO BID MUST BE ENTERED INTO EACH TYPE/BRAND LISTED ABOVE.

Note: All quantities are estimates and for use in determining low bid.

An award will be made based on the three year average labor rate.

COMPANY NAME _____

SIGNATURE /NON-COLLUSIVE STATEMENT

The undersigned proposes to furnish products or services to specifications included in this bid document, at the price(s) set forth, as required to meet the County's needs. Any deviation to the specifications must be noted on the bid form, fully explained and attached or the deviations will not be considered part of the bid.

Deviations: Yes _____ No _____

By submission of this bid, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid, each party there to certifies also its own organization, under penalty of perjury, that to the best of their knowledge and belief:

The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any Competitor.

Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any Competitor.

No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting Competition.

This proposal is signed by the Bidder with full knowledge and acceptance of all the provisions of the general specifications, the proposal, and the group specification.

Company Name: _____

Address: _____

City, State, Zip Code: _____

County: _____

Federal Identification No: _____

Area Code/Telephone No: _____

Area Code/Fax Number: _____

E-mail Address: _____

Web Site: _____

Authorized Signature: _____

Typewritten Name: _____

Title: _____

Date: _____

NON-BIDDER'S RESPONSE

For purposes of maintaining accurate bidder's lists and facilitating your firm's response to our invitation for bid, the County of Jefferson is interested in ascertaining reasons for prospective bidder's failure to respond to invitations for bids. If your firm is not responding to this bid, please indicate the reason(s) by checking any appropriate item(s) below and returning this form to the Jefferson County Purchasing Director, 195 Arsenal Street, Watertown, New York 13601. This form may be returned by mail or fax. Faxes may be sent to 315-785-7591. Failure to submit either a bid proposal or return this form will result in removal of your firm's name from our bidder's lists. Thank you for your cooperation.

We are not responding to this invitation for bid for the following reason(s)

- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Our items or materials do not meet specifications.
- ☐ Specifications not clearly understood or applicable (too vague, too rigid, etc)
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid.
- ☐ Incorrect address used. Correct mailing address is:

- ☐ Our branch/division handles this type of bid.
Correct name and mailing address is:

- ☐ We are unable to bid at this time but would like to continue to receive invitations for bids.
- ☐ We are unable to bid and wish to be removed from the bidder's list.

NAME OF FIRM: _____
MAILING ADDRESS: _____
CITY/STATE/ZIP CODE: _____

BY: _____
Signature of Representative

DATE: _____

Bid Number: #2021F-6

Bid Name: Snow Plow and Sweeper Parts and Labor

Attachment
Certification Pursuant to Section 103-g
of the New York State
General Municipal Law

- A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification set forth in Paragraph A above, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to whom the bid is made, or his designee, may award a bid, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods and services for which the contract is offered. Such a determination shall be made in writing and shall be a public document.

Signature

Title

Date

Company Name